

推荐信（模板）

Letter of Recommendation (Template)

本学院/系经综合评估，现正式推荐 [申请人姓名]（护照号码：[填写号码]），参与中国政府奖学金短期科研交流（英文简称 China Link）项目。我院/系承诺将为其提供必要的学习与科研条件，并做好该申请人入学后的管理服务 work。

Following a comprehensive evaluation, our School/Department hereby formally recommends [Applicant's Full Name](Passport No.: [Number]) for participation in the Chinese Government Scholarship Short-Term Scientific Research Exchange Program (referred to as “China Link Scholarship”).

Our School/Department commits to providing the applicant with the necessary academic and research conditions, as well as management services, upon the applicant's admission.

经与申请人充分沟通，已明确以下信息：

After thorough communication with the applicant, the following information has been confirmed:

1. 生源院校：[申请人所在院校全称]

Home Institution: [Full official name of the applicant's home institution]

2. 生源层次: [本科生/硕士研究生/博士研究生等]

Academic Level: [Undergraduate / Master's student / Doctoral student, etc.]

3. 资助人月数: [预计资助时长, 例如: 12 个月/6 个月]

Funding Duration (Months): [Proposed funding period, e.g., 12 months / 6 months]

4. 实际来华天数: [计划在华停留总天数, 例如: 180 天]

Actual Duration of Stay in China (Days): [Planned total length of stay in China, e.g., 180 days]

5. 就读专业: [与短期科研项目招生目录中专业名称一致]

Field of Study / Major: [Must be consistent with the major listed in the Short-Term Research Program Catalogue]

6. 授课语言: [如: 中文/英文]

Language of Instruction: [Chinese / English]

推荐单位: [学院/系全称] (单位公章)

Recommending Unit:

[Full official name of the School/Department and Official Stamp]

日期:

Date: [DD/MM/YYYY]